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BOARD OF SUPERVISORS

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June 19, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE CALIFORNIA ENVIRONMENTAL QUALITY ACT,
ESTABLISH A CAPITAL PROJECT (C.P. NO. 86939) FOR PUBLIC HEALTH
LABORATORY UNINTERRUPTED POWER SUPPLY PROJECT AND
APPROVE AN APPROPRIATION ADJUSTMENT FOR FISCAL YEAR 2006-2007
(4th District) (3 Votes)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that this project is categorically exempt from the California Environmental Quality Act (CEQA)
2. Establish the Department of Public Health (DPH or Department) Laboratory Uninterrupted Power Supply (UPS) Capital Project CP. No. 86939 in the amount of \$450,000 to acquire and install the proposed equipment for DPH Laboratory funded by a grant from the Centers for Disease Control (CDC) Bioterrorism Grant.
3. Approve the attached appropriation adjustment in the amount of \$450,000 to transfer funding from the Fiscal Year (FY) 2006-2007 DPH operating budget Services and Supplies to Capital Projects Budget (C.P.) No. 86939.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION:

Approval of the recommended actions provides the DPH Laboratory with an UPS to protect laboratory equipment from power surges and an electrical discontinuities, which is Phase II of the CDC identified areas of required improvements.

In April 2006, inspectors from the CDC conducted a site visit of the new Downey laboratory. Despite the positive outcome of the site visit, CDC identified three areas of required improvements. The areas of improvements are Phase I to maintain safety for staff in the Mycobacteriology/Mycology and other laboratory sections, Phase II to provide continuity of laboratory services in the event of an electrical black-out, and Phase III to enhance testing requirements.

Phase I included segregation of other sections of the laboratory from Mycobacterium Tuberculosis (TB) exposure. This is a safety issue raised by CDC. To seal the air space above the ceiling of the TB laboratory from adjacent areas, a seven foot segment of the perimeter walls of the TB section was extended to the roof to make it a structural wall. This work was completed in April 2007 by Internal Services Department's Crafts personnel.

Phase II includes the installation the UPS equipment that will support critical Chemical Terrorism Response Program operations by protecting the laboratory from power surges and electrical interruptions resulting from both emergency and non-emergency events. Proposed project scope will be implemented through the issuance of a purchase order for the equipment with installation and necessary site work being performed by Internal Services Department's (ISD) crafts personnel.

Phase III - Expand the Chemistry Laboratory to accommodate an increase in testing requirements. Currently, the Chemistry lab occupies 200 square feet. The Department will return to your Board to request approval of the proposed project scope of work upon approval of grant funding from the CDC.

FISCAL IMPACT/FINANCING

Phase I improvements to segregate other sections of the laboratory from TB exposure was completed in April 2007 at a cost of less than \$100,000 and was funded from the DPH operating budget.

Phase II proposed installation of UPS equipment is estimated at \$450,000 and is funded by a CDC Bioterrorism grant. The attached appropriation adjustment transfers \$450,000 from the FY 2006-2007 DPH operating budget under Services and Supplies to the Capital Projects Budget (CP. No. 86939) to fully fund the proposed project. The proposed Project Schedule and Budget Summary are shown in Attachment A.

Phase III proposed chemistry laboratory expansion is estimated to cost \$476,000. The Department has requested funding from CDC to support the chemistry laboratory expansion. Upon approval of grant funding by the CDC, we will return to your Board to request approval of the proposed expansion project.

FACTS AND LEGAL REQUIRMENTS

Under the County's Civic Art Policy and Procedures approved by your Board on December 7, 2004, this refurbishment project is exempt from providing and/or financing civic art since the total project costs are less than \$500,000.

The proposed project conforms to the County's Energy and Environmental Policy through the use of low volatile organic compound interior paint and the purchase of an energy efficient HVAC unit to cool the UPS equipment.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan goal of Service Excellence by better equipping DPH to serve County agencies and residents.

Consistency with DPH Goals

These actions meet DPH's strategic goals by improving the delivery of health care services and enhancing the health of the residents of Los Angeles County.

ENVIRONMENTAL DOCUMENTATION

The incorporation of the Uninterrupted Power Supply has been reviewed and determined to be categorically exempt under CEQA, Section 15301 (a), and under Section 1 (d) of the County of Los Angeles Environmental Document and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

Acquisition of the equipment is within the statutory authority of the County's Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures established by ISD.

ISD will utilize crafts staff to complete the installation and refurbishment work.

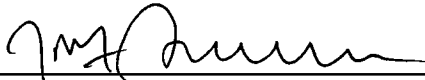
IMPACT ON CURRENT SERVICES (OR PROJECTS):

This proposed project will not adversely impact activities at DPH Laboratory and will prevent the laboratory from electrical discontinuities.

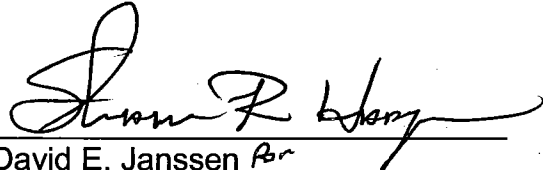
The Honorable Board of Supervisors
June 19, 2007
Page 4

It is requested that the Executive Officer, Board of Supervisors, send adopted copies of this letter to DPH, the Chief Administrative Office, Capital Projects Division and ISD.

Respectfully submitted,



Jonathan E. Fielding, M.D., M.P.H.
Director and Health Services
Department of Public Health



David E. Janssen *Per*
Chief Administrative Officer

DEJ:JEF:egr
Project No. 00100.revised 6/7/07

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Internal Services Department

ATTACHMENT A

APPROVE PUBLIC HEALTH LABORATORY UNINTERRUPTED POWER SUPPLY PROJECT AND APPROVE AN APPROPRIATION ADJUSTMENT 3 VOTES (CP. No. 86939)

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	Not Applicable
Execute Contract	Not Applicable
Schematic Design	Not Applicable
Design Development	Not Applicable
Construction Documents	Not Applicable
Jurisdictional Approvals	Not Applicable
Issuance of Purchase Order	June/July 2007
Installation	July 2007
Substantial Completion	August 2007
Final Acceptance	August 2007

APPROVE PUBLIC HEALTH LABORATORY UNINTERRUPTED POWER SUPPLY
PROJECT AND APPROVE AN APPROPRIATION ADJUSTMENT
3 VOTES (CP. No. 86939)

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Programming Services	\$ 0
Plans and Specifications	
Basic Design Services	\$
Additional Consultant Services	\$
Total Plans and Specifications	\$ 0
Plan Check and Jurisdictional Reviews	
Construction	
Construction	\$ 223,500
Change Order Allowance	\$ 33,000
Total Construction	\$ 256,500
Data/Communications	\$
Equipment	\$ 193,500
Miscellaneous Expenditures	\$ 0
County Services	\$
TOTAL	\$ 450,000

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S. 295
No.


DEPARTMENT OF PUBLIC HEALTH

June 5, 2007 ~~18X~~

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2006/07
3-VOTESOURCES:Department of Public Health
A01-HS-23450-2000
Services & Supplies \$ 450,000Various Capital Projects/Refurbishments
Public Health Laboratory Power Supply Project
A01-CP-86939-8938
Capital Projects Federal Grant Revenue
\$ 450,000Total \$ 900,000
=====USES:Department of Public Health
A01-HS-23450-9001
Federal Grant \$ 450,000Various Capital Projects/Refurbishments
Public Health Laboratory Power Supply Project
A01-CP-86939-6014
Capital Projects
\$ 450,000Total \$ 900,000
=====JUSTIFICATIONThis adjustment is necessary to reallocate existing appropriation from Public Health Services to the Capital Project Budget in order to install UPS equipment that will support critical Chemical Terrorism Response Program operations by protecting the laboratory from power surges and electrical interruptions.
There is no impact on net County cost.✓ 
Leticia Moisa
DPH, Acting Finance Manager

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

June 8, 2007 16

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

No. 269

JUN 6 2007

BY

DEPUTY COUNTY CLERK